

30 May 2014

Our Ref. Hitchin 6.14
Your Ref.
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To: The Members of the Hitchin Committee of North Hertfordshire District Council:

Councillors: Alison Ashley, Judi Billing, Paul Clark, Simon Harwood, Joan Kirby, David Leal – Bennett, Bernard Lovewell, Alan Millard, Frank Radcliffe, Deborah Segalini, R. Shakespeare – Smith, Adrian Smith and R.A.C. Thake.

You are invited to attend a meeting of the

HITCHIN COMMITTEE

to be held at

**THE BENSLOW MUSIC TRUST
BENSLOW LANE
HITCHIN**

on

TUESDAY 10 JUNE 2014

at

7.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA - PART I

| ITEM | PAGE |
|---|------|
| 1. APOLOGIES FOR ABSENCE | - |
| 2. MINUTES – 4 MARCH 2014 To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 4 March 2014. <i>These Minutes are 'to follow'.</i> | - |
| 3. MINUTES – 5 JUNE 2014 To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 5 June 2014. <i>Note: These Minutes will be tabled at the meeting as despatch of this agenda will be prior to Annual Council.</i> | - |
| 4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered. | - |
| 5. CHAIRMAN'S ANNOUNCEMENT Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote. | - |
| 6. PUBLIC PARTICIPATION To receive petitions, presentations, comments and questions from members of the public. 1. The American Flag Football Community Project 2. The Bancroft Project 3. Association of traditional Shokotan Karate 4. Early Days Play Group 5. The North Herts Samaritans 6. The Hitchin Society 7. Hitchin Quaker Meeting 8. Move Hitchin (Hot House Dance) Public participation requests received within the agreed time will be notified to the Chairman and Members as soon as practicable. | 1 |
| 7. INFORMATION NOTE: NORTH HERTFORDSHIRE DISTRICT MUSEUM AND COMMUNITY FACILITY AT HITCHIN TOWN HALL THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES <i>For the Committee to be advised on the current status of the re-development of Hitchin Town Hall and adjacent buildings in Brand Street.</i> | 3 |

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| 8. | INFORMATION NOTE: BANCROFT RECREATION GROUND PARKS AND COUNTRYSIDE MANAGER | 7 |
| | To provide the Committee with an update on the development of Bancroft Gardens and the Heritage Lottery Fund application. | |
| 9. | INFORMATION NOTE: CHURCHGATE AND ITS SURROUNDING AREA | 9 |
| | THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE | |
| | To provide the Committee with an update on proposals for the re – development of Churchgate and Surrounding Area. | |
| 10. | INFORMATION NOTE: APPLYING FOR 20 MPH LIMITS AND 20 MPH ZONES | 11 |
| | REPORT OF THE SCRUTINY OFFICER | |
| | For the Committee to be appraised of the process for applying for 20 mph speed limits and 20 mph zones. | |
| 11. | THE HITCHIN TOWN CENTRE MANAGER | 17 |
| | This item will be in the format of an oral presentation. | |
| 12. | MEMBERS OF THE HITCHIN COMMITTEE APPOINTED AS NHDC REPRESENTATIVES TO OUTSIDE BODIES | 19 |
| | Introduced by the Chairman. | |
| 13. | GRANT APPLICATIONS AND COMMUNITY UPDATE | 21 |
| | REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES | |
| | <i>To advise the Committee of the activities of the Community Development Officer since the last meeting and determine any grant applications.</i> | |
| 14. | GRANT APPLICATION – THE AMERICAN FLAG FOOTBALL COMMUNITY PROJECT | - |
| 15. | GRANT APPLICATION – THE BANCROFT PROJECT | - |
| 16. | GRANT APPLICATION – ASSOCIATION OF TRADITIONAL SHOTOKAN KARATE | - |
| 17. | GRANT APPLICATION – EARLY DAYS PLAY GROUP | - |
| 18. | GRANT APPLICATION – THE NORTH HERTS SAMARITANS | - |
| 19. | GRANT APPLICATION – THE HITCHIN SOCIETY | - |
| 20. | GRANT APPLICATION – HITCHIN QUAKER MEETING | - |
| 21. | GRANT APPLICATION – MOVE HITCHIN (HOT HOUSE DANCE) | - |

INFORMATION NOTE

The following item has been prepared as an Information Note to all Members of the Hitchin Committee and is presented as a supporting paper to the main agenda.

This paper will not be published with this agenda.

| ITEM | PAGE |
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| A.1 HITCHIN TOWN TALK NOTES – 4 MARCH 2014 | 1 |

The dates of the meetings and venues of the Hitchin Committee to be held in the Civic Year 2014- 2015 are as follows:

2014

Tuesday 2 September – Main School Hall, Hitchin Boys School

Tuesday 2 December – Westmill Community Centre, John Barker Place

2015

Tuesday 3 March – Westmill Community Centre, John Barker Place